

**The Board of Education of Moorestown Township  
Moorestown, New Jersey  
MINUTES  
Administration Building  
December 12, 2023**

**I. Call to Order - 5:37 p.m.**

The Executive Session Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the "Open Public Meetings Act" with adequate notice provided as follows:

- A. Notice filed with the Courier Post on October 26, 2023
- B. Notice filed with the Burlington County Times on October 26, 2023

**II. Moment of Silence**

**III. Pledge of Allegiance**

**IV. Roll Call**

Present	Mrs. Melissa Arcaro Burns
Absent	Mrs. Jill Fallows Macaluso
Present	Dr. Brooke Mailhiot
Present	Mrs. Danielle Miller
Present	Mrs. Claudine Morano
Present	Ms. Lauren Romano
Present	Mr. Maurice Weeks
Present	Mrs. Cheryl Makopoulos, Vice President
Present	Mr. Mark Villanueva, President
Present	Mr. John Comegno, Esq., Solicitor
Present	Mr. Joseph Bollendorf, Interim Superintendent
Present	Mr. James M. Heiser, Business Administrator/Board Secretary
Present	Dr. Karen Benton, Assistant Superintendent of Curriculum, Instruction and Innovation
Present	Dr. David Tate, Director of Special Education
Absent	Ms. Carole Butler, Director of Human Resources, Inclusion and Diversity
Present	Mr. Jeffrey Arey, Director of Educational Technology and Innovation

Student Matters

- a. Ms. Caravano reviewed confidential student matters related to HIB with the Board.

Personnel Update

- a. Ms. Butler reviewed confidential personnel items with the Board.

Legal Matters

- a. The Board discussed legal matters related to the recent professional services RFP.

**V. Adjournment - 6:44 p.m.**

Moved by: Ms. Romano

Second: Mrs. Miller

Vote: Unanimous

Respectfully submitted,

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James M. Heiser, CPA  
Board Secretary